YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Seth R. C. S. Arts & Commerce College Durg
• Name of the Head of the institution	Dr. Pramod Kumar Tiwari
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07882322457
• Mobile no	9826208979
• Registered e-mail	rcscollege1964@gmail.com
• Alternate e-mail	pramodtwr23@gmail.com
• Address	Utai Road, Near Ravishankar Shukla Stadium, Durg
• City/Town	Durg
• State/UT	Chhattisgarh
• Pin Code	491001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Hemchand Yadav Vishwavidyalaya Durg**
• Name of the IQAC Coordinator	**Dr. Pooja Malhotra**
• Phone No.	**07882322457**
• Alternate phone No.	
• Mobile	**9301402000**
• IQAC e-mail address	**profpooja5@gmail.com**
• Alternate Email address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.rcscollege.com/template.php?mainmenu=NAAC&submenu=AQAR%202020-21&subsubmenu=AQAR%202020-2021&subsubsubmenu=#mycontent
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rcscollege.com/template.php?mainmenu=STUDENT&submenu=Academic%20calendar&subsubmenu=2021-22&subsubsubmenu=#mycontent

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.38**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**20/11/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Salary	Higher Education Government of Chhattisgarh	2021-22	16736862

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Academic Calendar for the academic year 2021-2022 was made more comprehensive to include diverse activities and its successful implementation was monitored by the IQAC.

Institutional social responsibilities and outreach activities were given due importance.

One Day Faculty Development Program organized at Funda.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar, Lesson Plan, Time Table	Its successful implementation was monitored by the IQAC.
Focus on extension and outreach activities.	Extension and outreach activities such as Amrit Mahotsav, Covid Vaccination Campaign etc were conducted.
To Organize career guidance programs	Various program organized and students are benefitted.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Principal	03/04/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/01/2023

15.Multidisciplinary / interdisciplinary

The National Education Policy (NEP) — 2020 is one of the significant milestones and a landmark document in the history of Indian higher education system which has cleared path for transformation and amend the education system. Seth R. C. S. Arts & Commerce College, Durg affiliated to Hemchand Yadav Vishwavidyalaya, Durg is eagerly ready to implement whatever instructions come from the university and the Ministry of Higher Education, Chhattisgarh. The college has however prepared itself for the adaptation of the NEP. Our college has open up whole new vista for betterment and ready to implement. At the college level various Multidisciplinary/Interdisciplinary activities are conducted. The College follows the curriculum designed by university. In line with NEP 2020, curriculum is being designed by higher education department which includes credit-based course and focuses on active research at the regional level for attainment of holistic and multidisciplinary education.

16.Academic bank of credits (ABC):
The affiliating university will provide guidelines for the implementation of ABC.
17.Skill development:
The college promotes skill development in students and MoUs have been signed with institutions that offer expertise for continuous upgrading of skills in students. To inculcate positivity among the students, value-based education focusing on the development of moral values and life skills is included in the curriculum of many programmes.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The Programmes offered by the college has courses based on Indian Art and Culture, which every student at UG level has to study compulsorily. These courses focus on Indian architecture, different art form, ancient Indian scriptures and folk traditions of India etc. Maximum number of students come from the rural/tribal area of the state the faculty adopted both Hindi and Chhattisgarhi as medium of instruction.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The college offers programmes at UG and PG level. Each program has a well defined Programme Outcome, Programme Specific Outcome, and Course Outcome. The students are made aware of these outcomes at the outset of the new academic session. These outcomes are self-explanatory and are uploaded in the college website.
20.Distance education/online education:
Pandemic has brought new dimension in education. Online classes have made education more accessible. Now barriers have been broken which has made imparting knowledge much easier. The accessibility of both student and resource person is easier in an online mode as compared to traditional offline mode. The success of these programmes during pandemic has carved a way for future possibilities of vocational courses through Google Classroom, Zoom, Google Meet, G Suite, WebEx etc.

Extended Profile

1.Programme	
1.1	162

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1442**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1349**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**638**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**24**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**19**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**43.57906**
4.3 Total number of computers on campus for academic purposes	**74**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Hemchand Yadav Vishwavidyalaya Durg and the curriculum is designed by the affiliating university. The college implements the well formulated and documented curriculum of the Hemchand Yadava University Durg. Some of the frameworks for effective curriculum delivery are as under:

Academic Calendar: Academic is prepared according to university calendar and all teachers feel duty bound to execute the calendar contents in to actual practice with zeal and dedication.

Curriculum Planning: All the department heads take care of the curriculum aspects and seamless implementation of time table. All departments finalize the time table and workload of the faculty as per the prescribed curriculum. Every teacher maintains Teaching Plan, Teacher's Diary and Attendance Register which is checked by the principal every month. This provision acts as an effective monitoring system which keeps the principal and teachers in a regular contact in regards with teaching learning task performed by the college. Faculty members take utmost care to complete the syllabus in time. Time to time meeting with the Principal is held to discuss curriculum delivery by the respective departments.

Internal Assessment: Projects, Assignments, Class Tests and Model Examination comprise the formal evaluative processes. Students are encouraged to discuss with faculty beyond classroom hours for doubt clearing and curriculum discussions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rcscollege.com/admin/templatepdf/283_Academic%20Calendar%20All%202021-22_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar of college is prepared at the beginning of the session which is to be followed by all the departments and faculties. University academic calendar is followed meticulously to plan various activities in such a way that the teaching schedule is not disturbed. This helps in planning academic activities like unit tests, annual exam and semester exam as well as non teaching activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rcscollege.com/template.php?mainmenu=STUDENT&submenu=Academic%20calendar&subsubmenu=2021-22&subsubsubmenu=#mycontent

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues are core values of the college. institution integrates various life skills, values local and global challenges through its curriculum delivery. The college runs ten programs in which issues such as civic sense and responsibilities, gender, environmental, sustainable and human values are depicted in the syllabus. Almost all these issues are part of their teaching learning process. Despite this institute arranged various activities and programs on these crosscutting issues such as :

Gender Issues: Reservation Policies, Sex Education and Child Education in Sociology,Demographic issues in Economics.

Environmental Issues: Environmental Studies is a compulsory subject in B. A. and B. Com Programme and environment related projects is assign to students. Environmental, Pollution Prevention, Sustainable Development in Economics.

Human Values: Human values are covered in curriculum of Political Science, Economics, Hindi Literature and English. Workshops, Quiz Competition are organized for students and faculties to enhance awareness towards human values.

Professional Ethics: In Commerce Professional Ethics are inculcated with subjects like insurance, fundamental of entrepreneurship, Accountancy, Business Regulatory Framework and Business Communication. Professional contents are also in PGDCA, B.LIB., B.P.Ed. and M.Lib. Programmes. Apart from this college has taken various steps to inculcate these issues among the students. NCC and NSS units of the college play an important role and participate in the national flagship programs and address crosscutting issues at community level.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

452

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	C. Any 2 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.rcscollege.com/admin/templatepdf /245_FEEDBACK_SYL.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rcscollege.com/admin/templatepdf /244_Feedback%20report%20and%20action%20take n%2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1442

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

852

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

ADVANCE LEARNER: Academic performance in the previous academic year is a good indicator to identify the slow and fast learner. Advance students are assessed through their abilities at different levels of exam/tests conducted time to time. Performance in theory and practical class, various competitions conducted by college as well as university like:

- Debate, slogan writing, poster making, essay writing, group discussion. These assessments help the college to identify advance learner.
- The top performance in academic, cultural and sports are awarded and felicitated by giving awards in annual prize distribution.
- Other than these outstanding achievers in all fields every year memorial award is given by ex and present employee in the memory of their beloveds.
- Special efforts are made by the faculties to bridge the gap between advance and slow learner by giving additional attention to the slow learner.

SLOW LEARNER: Faculty members critically analyze the performance of slow learner.

- Attendance proves to be one of the criteria for such assessment. Such students are identified and more attention is given to their needs.
- Faculty provides notes and books of their own to help them and try to be in contact with them on mobile.
- Students discuss their problem with their mentor and such interaction mostly prove positive.
- Faculties help students by paying fee of economically weaker students.
- Slow learners are given special guidance by subject teacher.

> Question banks and paper solving series are arranged for the students.
- Unit Tests and Model Examination are conducted for the preparation of university examination.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1442	**23**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College believes in holistic development of students. Students are encouraged to take part in various activities and development program. We have NCC, NSS units as well as Physical Education Department and P.G departments where experiential learning programs are organized in and out campus which enable students to have experience of teaching more effective rather than normal interactive lecture.

- Industrial visit, library visit, study tour.
- Teachers use ICT tools methods to make their teaching more effective.
- Group Discussion, Role Play, Debates, Quiz Competition, Slogan writing, Poster Making, Paper Presentation and webinar are organized to make the learning process more participative.
- Extension program activities such as Awareness Program, Swachhat Abhiyan, Azadi Ka Amrit Mahotsav, Voter Awareness Program etc. Extension lectures are organized by different departments which provide the faculty as well as students an opportunity to interact with eminent resource person.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers always try their level best to make teaching learning process more effective by using ICT.

- **LCD Projectors are incorporated while teaching in PG classes.**
- **Each of the department is equipped with computer.**
- **Online class are conducted on Google class room, zoom meeting with the help of laptop and webcam.**
- **With the help of Xerox machine students get photocopy of required study material.**
- **Campus has Wi-Fi facility.**
- **Smart class is also used by PGDCA department.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

341

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation play vital role in teaching learning process.

- **The college follows continuous internal evaluation as directed by university.**
- **Students are pre informed regarding the class tests which are conducted in oral and written form.**
- **Students bring their own copy to write class test after evaluation teacher show copies and keep records for the same so, that they can work on their weakness.**
- **Unit Tests are also conducted in every session to evaluate student's knowledge.**
- **Faculty checks and return Unit Test copies and keep record for the same.**
- **On spot discussion of their performance in U.T is done by each faculty in their respective subjects. Sometime students evaluation is monitored through surprise test.**
- **Model Examination is also conducted before final exams. Model exam question papers are prepared as per the University pattern.**
- **Answer copies are provided by college to students for model exam. Paper showing is also done after checking it is compulsory for the entire faculty to value the model exam answer sheet and distributes answer copies back to students.**
- **Teacher discusses question paper in detail and gives tips to attempt annual exam in more effective manner. Suggestions to the teacher are given by the principal to improve the result if necessary.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

University Level

Examinations are conducted at the college as per university rules. There is proper provision for the redresser of grievance of the students, their queries and problems concerned with the examination both at university and college level. Grievances and queries related

to university exam were resolved by Dean Student welfare (DSW) of the Hemchand Yadav University Durg. Student submits grievance application to (DSW). Students can also apply through RTI and demand for photocopy of their answer sheet. Students have the facility of revaluation of their answer sheets if they are not satisfied with their score.

College Level

Internal and in-house exam committee deals with the grievances of students through proper channel. Students submit application related exam grievances. Entire process is fair and transparent and carried out within 5 days. The issue related to exams and results are solved in given period. The faculties also resolve some of the minor cases when students come to the respective faculty with the grievance related evaluation. During Covid-19 period university decided to organize online examinations for 2019-20 to 2021-22. As most of the students belong to rural background they face various problems related to this online examination. Computer Department of the institution solved queries related online exam and provide university exam question papers to the students through WhatsApp group which maintained by respective class teacher. Students grievances were communicated to concerned mentor. It coordinator played very important role in using technology.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all Programmes offered by the institution are clearly stated and displayed on the college website. Student can go through it and can select a particular programme according to their interest. It is also displayed in departmental notice board for staff, students and public view. The importance of the learning outcomes has been communicated to the teachers in Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes in class room. Faculty member explain the pattern of questions to be asked in

annual and semester examination along with the marking scheme.

College has 10 departments. In the three years journey of graduation students not only gain academic excellence but also participate in extracurricular activities that enable them to prepare for their future. The college provides them a platform that enhances their knowledge and cognitive skills. In the college the programme outcomes and course outcomes are measure in two ways one includes the direct evaluation by the academic results of the students that is university examination result and another way is an indirect evaluation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Programmes&subsubmenu=PO%20PSO%20CO&subsubsubmenu=#mycontent
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation. Some Assessment methods are as under:

- **Unit Test**
- **Group discussion**
- **Seminar for PG Students.**
- **Student projects Assignments.**
- **Yearly Test (Model Test)**
- **Internal Marks are uploaded online on affiliating university's website on the basis of marks obtained in Unit tests and model test.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

617

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.rcscollege.com/admin/templatepdf/253_TR%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.rcscollege.com/admin/templatepdf/244_Feedback%20report%20and%20action%20taken%2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Research and innovation are important aspects of enhancing quality education by college. The college has established a Research Council

for promotion of quality research . To develop and strengthen the research ecosystem within the college the Research Council play a very important role in catalyzing research culture in college.We help our students to develop necessary skills & projects in various domains. The institute appoints highly qualified faculties to channelize the young minds. Institute encourages the faculty members to pursue their Ph. D. Presently two of the teaching faculties pursuing Ph.D. in their respective subjects. Faculties are also encouraged to participate in various skill enhancement programs and activities are conducted to nurture youth's minds.To enable various skills in students Department of Commerce organizes weekly seminar on Entrepreneurship, GST, Career Guidance etc. Substantial initiatives have been undertaken by the college where the teaching-learning process has been made innovative, participative and interactive. The teaching pedagogy includes combination of lectures and various aspects of experiential learning. In addition to this, different departments organize debates, discussions, street plays and community work to nurture creativity and develop logical and analytical thinking among the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcscollege.com/template.php?mainmenu=RESEARCH&submenu=Research%20Council&subsubmenu=&subsubsubmenu=#mycontent

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://www.rcscollege.com/template.php?mainmenu=RESEARCH&submenu=Research%20Centre&subsubmenu=PhD%20Enrolled&subsubsubmenu=#mycontent
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities in neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college organizes various extension activities in the neighbourhood community. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan, Blood donation Camp. The NSS unit of the college organizes various extension activities as Tree plantation, Road safety awareness, Swachhta Abhiyan, Blood donation Camp, Distribution of Mask and Sanitizer, Covid Vaccination Awareness program etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students.

Imparting and learning outcomes of the activities:

- Enhance the knowledge of societal issues and problems and to search for solutions by getting involved in their lives.
- Build up relationships and tie ups with organizations to carry forward humanitarian work in future.
- Develop a passion and brotherhood towards community.
- Develop skills and aptitude for problem solving.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

310

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has adequate number of class rooms to ensure that students can sit comfortably while attending classes. The Classrooms, Computer lab and Seminar Hall are well equipped along with computing system and Internet facility. Each classroom is equipped with comfortable desks and benches and green boards. The class rooms have proper lighting, fans, and also windows to allow

natural light and air to come in. There is one well equipped computer lab for the teaching and learning and conduct of practical. There are 73 computers with latest configuration and one smart classroom is also available for students. IT facility has been provided in seven class rooms and in future we are planning to provide IT facility in all classrooms. Every department has its own computing facilities to meet the curriculum needs. We have provided free Wi-Fi usage to all staff members and students. We have one auditorium equipped with LCD projectors and screen. IQAC room is also equipped with LCD projector and screen. The Library is well equipped with over 29000 books, magazine, newspapers and journals. It has a reading room with all necessary facilities. The NSS and NCC units are actively involved in community service. Office is also equipped with number of computers and all together. Our college having a well maintained campus. The college believes in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Infrastructure%20Facility&subsubmenu=&subsubsubmenu=#mycontent

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college having a well maintained campus. The college believes in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly.

Cultural Activities:

Students are encouraged to participate in the cultural events held in the college like Annual Function, Annual Sports, and Farewell etc., to exhibit cultural talents. Various cultural activities like Dance, Song, Play etc. are organized in college annual function. Different competitions like rangoli, mehndi, poster making etc. are also organized by college for students to exhibit their talents. Students are even sent to other colleges for different types of

intercollegiate competitions.

Sports, Games (indoor, outdoor), Gymnasium, Yoga Centre

We have a spacious playground and well equipped Indoor Hall, where pupils can play outdoor and indoor games like badminton, table tennis, cricket, football, kho-kho etc. There is a badminton court in the indoor hall. College has physical education department and have well qualified faculties from different games and sports. The training and coaching is given by them for different types of indoor and outdoor games. Sports event competitions are conducted in the district and state level in every academic year. The College has a well equipped Gymnasium and Yoga Hall Equipments and accessories required for conducting all such sports activities are available in the College.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of RCS College function as the leading information resource centre and is a treasure house of books, journals, magazines, newspapers, and e-resources for staff and students facilitating activities in the institution. Other than text books, the library houses growing collection of reference books, journals, magazines, periodicals, dictionaries, rare books and encyclopedias, etc. Likewise, the library facilitates access to a number of e-journals and e-books through NLIST. The Bar-coding technology is adopted with the software to speedup the circulation process. The issues and returns of study material is recorded in the register and is also done through software. The information, which the faculty and students are getting from the books in the library, is being utilized in different aspects like the continuation of research work in their respective fields, presenting papers in seminars, publishing their work in journals, etc. Library is equipped with Wi-Fi, Internet and Reading Room Facility. The Institute installed Integrated Library Management System (ILMS) in the year 2020. The various housekeeping activities of the library such as data entry, issue and return of books, etc are done through the software. The College has subscribed N-LIST to access e-resources for students, researchers and faculties of the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	**C. Any 2 of the above**

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.01104

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Continuous up gradation of technology and the infrastructure is one of the quality policies of the institution. IT facilities have been updated regular basis. New equipments are purchased according to

requirement. The institution provides IT enabled teaching learning environment in the campus. Well equipped computer lab with internet connection and printers. One smart class room equipped with LCD projector and screen. IT facility has been provided in seven class rooms and in future we are planning to provide in all class rooms. The entire college campus is Wi-Fi enabled. LAN facility and CCTV cameras are also installed to keep an eye everywhere. Departments and office are equipped with computers and printers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.57906

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Infrastructure and academic and physical facilities of institution are well maintained by college. Construction, maintenance and repairing of building, classrooms, library, electrical appliances and other physical infrastructure of college is done by college. HODs, Student union, Students inform principal if any maintenance and repairing is required. In turn principal inform the management regarding the same issues. The principal calls for minimum three quotations and order is given by comparing them when any repair or purchase is to be made. Students are encouraged to avail facilities like library, sports etc. At the end of each academic year a yearly review of property is done. Any such areas which require repairing or renovation are maintained accordingly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Policies&subsubmenu=Policies%20For%20Maintaining%20And%20Utilizing&subsubsubmenu=#mycontent

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

451

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

95

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

213

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council which is formed either by electing or nominating according to which ever directives given by the state government. Student Council always joins hand with faculty members, administrative staffs to ensure overall development of college. The students are part of planning, implementation and execution of all cultural and other activities organized by college. The Student Council is very active and responsible for student's activities throughout the year. Every year in the month of January or February annual cultural programme is organized by college and student council. The Council also very active to solve the student's problems. They communicate the principal about problems faced by students and also demand for the facilities that students required time to time. Student Council also helps those students who are not able to pay their fee by using their fund. PG council is also constituted by all PG Departments every year. According to Government order Student Council 2021-22 were not formed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association 'Seth RCS Kala evam Vanijya Mahavidyalaya Alumni Samiti Durg'. Ten members are in executive committee of the Alumni. The president of the committee is Dr. Harish Kashyap, Assistant Professor Kalyan College Bhilai Nagar and the Secretary of the committee is CA Kanta Jain.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year	E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution vision is to the overall personality development of its students. It strives not only for academic excellence but also for social and emotional well being. The students are taught to focus on research and innovation apart from scholastic activities. The mission is to inculcate in them a desire to be self reliant and develop an entrepreneurial mindset along with humility.

The College nurtures human values in students through various community outreach programs organized by NCC, NSS, Red Cross.

The College emphasizes on holistic development of students which is ensured by activities and events conducted by various departments and cells.

Socio-economic inclusivity is ensure by providing fee concession, scholarship and we have poor boys fund through which economically weaker students get benefitted.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Vision%20And%20Mission&subsubmenu=&subsubsubmenu=#mycontent
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A case of decentralization and participative management at Seth. R.C.S. Arts & Commerce College representation in staff council committees and other forums. The Staff Council is chaired by the Principal and an elected teacher is the secretary to the staff

council. Every faculty in the college is a member of two or more committees in the college. The staff council committees form the backbone of the college. Teachers' engagement in the overall functioning of the college through the staff council is enumerated below:

- Participation and fulfilling of executive responsibilities in committees for development and purchase, discipline and code of conduct by heading and participating in staff council committees such as the General Purchase Committee, Development Committee, Anti-Ragging Cell, Discipline Committee, and Student Advisory Committee. Teachers are also members of the Internal Complaints Committee against Sexual Harassment.
- Staff representation in committees, cells and unit which helps in nurture discipline, equality and community spirit in the students. NCC, NSS, Equal Opportunity Cell, and the Cultural Committee which promote creative development, cultural enrichment and skills, in students.
- Teachers are appointed as representatives in the Governing Body to fulfill administrative, financial and executive responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our prime institutional policy for the students is that we organize quality related awareness enhancing programmes, like, lectures and workshops. The faculty members plan their teaching work in a planned systematic way. The head of the institution monitors the teaching work through monthly perusal of the attendance and daily teaching registers maintained by the faculty members.

Teaching and Learning:

The faculty members are motivated to increase their knowledge and teaching skills through participation in seminars and workshops. Periodical tests are taken to assess the impact of teaching on the learning process of the students. Library resources have been strengthened through addition of resources facility. Faculty members

are always encouraged to attend Refresher courses, Orientations, short term courses, summer and winter courses etc. They are motivated to use new technique of teaching.

Research and Development:

College has constituted Research Council, which promotes faculty members to take up research work.

Community engagement:

Our college has NSS/NCC unit through which the college regularly engages itself with the nearby community every session. Camps are organized in nearby villages to render community service related with health, hygiene, construction and cleanliness.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the rules and regulations are followed strictly under the provision laid down in the Act, 2006. Recruitment of the post of a teacher or other employee shall be made in accordance with the provisions of College Code Statute No. 28.

Teachers play an integral role in the management and decision making bodies of the institution. In addition to their teaching responsibilities, they also participate in administrative and executive processes. Two faculty members are teacher representatives in the Governing Body to voice about the student teacher viewpoint. The Staff Council is chaired by the Principal and an elected teacher is the secretary to the staff council. Each faculty in the college is a member of two or more committees of the college. The staff council committees form the backbone of the college. Teachers engagement in the overall functioning of the college through the staff council is enumerated below:

Teachers convey and participate in committees that fulfill admission

and academic workload of the college. To execute the responsibilities various committees such as General Purchase Committee, Development Committee, Anti-Ragging Cell, Discipline Committee and other committees are formed.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Organogram%20Of%20The%20Institution&subsubmenu=&subsubsubmenu=#mycontent
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. For the college staff the following welfare measures are in practice:

- **EWF/NCPF/CPF/EPFO/ESIC Advance/Part final withdrawal for all staff as per rules.**
- **Medical leave for all staffs.**
- **Casual Leave (CL)**

- **Maternity leave as per Govt. rules.**
- **Salary Advance facility.**
- **Uniform for all class IV staff provided by institution.**
- **The college makes efforts to enhance the professional development of its teaching and non-teaching staff.**

The teachers are encouraged and relieved from college duties to participate in Orientation/Refresher Courses. Attending Seminars / Conferences and Workshops and presenting papers.

The college provides encouraging and motivating work environment for the staff members. The work culture of the college is conducive to satisfactory performance by them. The college administration sympathetically considers the genuine personal problems of the staff members so that they find themselves at ease and contribute their best to the betterment of the institutional functioning.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/272_welfare%20measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`00`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`5`

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Not collected in 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Instuttion conducts financial audits regularly. All financial resources and expenses are minutely observed through internal audit every year. Internal audit is done by Chartered Accountant appointed by the college.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/284_Audit%2021-22_compressed.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has well planned strategy for mobilization of fund and

maximum utilization of resources. The principal of the college deals with every financial matter in consultation with the management. All financial resources and expenses are minutely observed through both internal and external audit every year. Internal audit is done by Chartered Accountants appointed by the college. External audit is done by auditor appointed by Higher Education Department, Chhattisgarh. The external audit team verifies all the financial documents related to the public funds utilized by College. Every year expanses are done to enhance teaching and learning resources and to maintain the infrastructure.

College generates fund through fee, endowment fund, interest from corpus fund, fee from research centre, amount received from Unnat Bharat Abhiyan (UBA).

Areas where fund are allotted are salary to staff, employer's contribution to EPF and ESIC. Welfare expanses for staff and students. Administrative expense include cultural activities, sports and games, charity, university expanses, printing, telephone, Wi-Fi, News Papers, Papers, gardening etc. Expanses on effective teaching learning such as FDP, Workshop and other programmes to enhance quality education. Updating library facilities, payment for resource person, water and electricity charges.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/274_Mobilization%20of%20fund.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has framed mechanism of collecting feedback from students and faculties. IQAC in coordination with feedback committee collects feedback from students and faculties and analyse them and discussed the report with concern department in the presence of Principal.

Feedback for curriculum has also being introduced for both the students as well as teaching faculties. There is a internal committee for Academic and Administrative Audit (AAA) made by IQAC which is comprises of Principal, IQAC Coordinator, Management Member and Head of Research Department. AAA Committee is formed with an

objective to review, assess and evaluate the performance in the field of education, research, extra-curricular and administrative aspect. The academic coordinators assess the documents related to the preparation of Academic Calendar, selection of papers to be taught, timely distribution of time table, submission of teaching plan and proper delivery of curriculum as per the schedule and delegation of responsibilities. AAA committee tries to motivate and encourages all the departments to enhance and improve their education quality. The committee visits all the departments and verifies all the documents, registers, reports and assesses the progress of all departments. To attain proper result suggestions and recommendations given by AAA committee in the required area.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college follows a comprehensive mechanism of reviewing the teaching-learning processes and learning outcomes:

- **The Academic and Administrative Audit (AAA) is the primary teaching-learning review conducted every year. The AAA evaluates the fulfillment of institutional parameters of planning, execution and record-keeping of teaching practices, curricular, and co- curricular activities. All the departments in the college abide by the institutional norms such as: timely submission of workload requirement for forthcoming session; timely distribution of time table among faculty; course completion according to lesson plan; academic and extracurricular work delegation within the department; use of ICT in teaching practices, wherever applicable; execution and moderation of internal assessment(s); assessment of learning-outcome by identifying high performing and low performing students, analysis of end-semester examination results. Such detailed institutional parameters have been instrumental in strengthening the competitive spirit on campus and streamlining the entire process of teaching-learning.**
- **Review of learning-outcome takes place by evaluating students' interactions in classroom, participation in extracurricular**

activities, and their performance in internal assessment and end semester examination.

- The IQAC at Seth R.C.S. Arts & Commerce College encourages and ensures continual reforms in teaching-learning methodologies.
- During COVID-19 times, teaching-learning has been supported by various virtual platforms.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/275_Review%20of%20teaching%20learning.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College is committed to educate and follows the ideas of gender sensitization among the students as their prime duty. The institution has different committees which are on heels to provide

quick relief to the students and to ensure the maintenance of decent and moral atmosphere within the campus. Various programs and activities for the students to popularize the idea of gender sensitization and empowerment are conducted. Anti-sexual harassment committee has been taking special care about the girl students within the campus or outside the campus. We have maintained a complaint box in the College in case if they are hesitant to come up openly. Through these means the College is able to take necessary measures to maintain cleanliness in the campus including the washrooms. The institution accords utmost priority to the safety and security of students and staff. In this regard the institution installed CC cameras at key places in the campus for a round the clock vigilance. A Common Room with an attached Wash Room is the primary facility required for the girl students to meet their personal needs. College has BPED which encourage students to take part in sports events and promote fitness among them.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rcscollege.com/admin/templatepdf/276_women%20facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The Institution practices smart initiative like reuse and recycle to enhance the current green efforts to maintain cleanliness and eco-balance in the campus. Separate bins for dry and wet recycle and other solid wastes are kept at prominent places in the campus. Bins are placed to collect the remnants of food. Bio-degradable waste materials are dumped only in the eco friendly waste containers. All forms of Bio degradable and degradable material is finally collected from the campus by Nagar Nigam and been destroyed. Each room of the college is provided with the dustbin to segregate waste. All the departments produce solid waste like assignment and answer sheet and it is used to dispose once in three years.

Liquid Waste:

Liquid waste from toilets is collected in the separate septic pits. Since the efficient pits are not located near the water bodies, the effluent water get naturally filtered. This process is under taken in a place off the campus so that the environment is not vitiated.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

    1. **Restricted entry of automobiles**

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :	D. Any 1 of the above

Human assistance, reader, scribe, soft copies of reading material, screen	reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes many initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. In order to promote religious harmony and national integration we celebrate Diwali, Ganesh Utsav, New Year, Saraswati Pooja, Vishwakarma Pooja. To develop cordial relationship among students senior students extend a warm welcome to the juniors. Talks on gender sensitization, environment and sustainability and other programmes were organized to promote socioeconomic activities. Every Year college organizes blood donation drive. The NCC and NSS unit organize different programmes to uphold values of communal harmony and national integration. The college celebrates national festivals and initiate various activities for students to inculcate values for being responsible citizen and to imbibe the filling of patriotism and national unity. The college always ready to help the economically poor students financially and academically. Department of Political Science organizes programmes on Constitution Day and Human Right Day to sensitize the students and employees to the constitutional obligation. Students are encouraged to visit to old age home and Sneha Sampada to share fruits and distribute mask during Covid Period. College is aware of the responsibilities of shaping and moulding students into a responsible citizen.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year Republic Day, Independence Day, Gandhi Jayanti, Constitutional Day, Human and Rights Day are celebrated in our college campus. These days make us aware of our duties towards our nation and help to promote patriotism and national unity. On a whole such activities help in creating intellectually sound, socially responsible and morally upright citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.rcscollege.com/admin/templatepdf/280_samvidhan21-22.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national festivals as well as birth anniversary of the great Indian personalities. College encourages students to relate with the cultural heritage by inculcating the importance of the culture. These events are followed either by lecture, rallies, pledge, awareness talk and other competitions are the integral part our college.

Some National and International Commemorative Days are celebrated in college:

- **International Women's Day**
- **World Environment Day**
- **International Day of Yoga**
- **Hindi Diwas**
- **World AIDS Day**
- **Human Rights Day**
- **Constitution Day**
- **Librarian Day**

Festivals like Diwali, New Year, Holi, Ganesh Utsav, Basant Panchmi, Vishwakarma Puja etc, are celebrated with great enthusiasm.

National Festival – Independence Day, Republic Day, Gandhi Jayanti are celebrated with great patriotic zeal. Flag hoisting ceremony is followed by Principal and Management Member's messages emphasizing the importance of the day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1

Title of the Practice: Leave no one behind.

Objectives of the Practice: Enhancement and all round development of intellectual disabled persons.

The Context: College in sensitive to the position of intellectual disabled persons in society. Through unified sports intellectual disabled people can be noticed . It plays a crucial role in bringing them into the mainstream of society.

The Practice: The college with Special Olympic Bharat is working together on "The solution is inclusion." Important outreach programmes are organized to propagate understanding about intellectual disabled persons and inspire them through sports to do their daily work.

Evidence of Success

- **Special Smile Screening**
- **Fit Feet**
- **Advance Coaches Training Camp**

Problems Encountered : To convince parents to bring their intellectual disabled children on this platform.

Best Practice – 02

Title of the Practice – Nirdhan Chhatra Sahayata Kosh

Goal – To help poor and needy students.

The Context – With the help of notice, college students come to know about this fund and applications are invited for the same.

The Practice – Thecommittee verifies the application andprovide fund to the selected students.

Evidence of Success – 563 students are benefitedand Rs. 1152400/ distributed over last five years.

File Description	Documents
Best practices in the Institutional website	https://www.rcscollege.com/admin/templatepdf/282_Best%20Prac.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **A wooden badminton and table tennis court.**
- **Aakarshi Kashyap played under 36th National Games Badminton Chamioship in Gujrat and won the First National Game Gold Medal in her first appearance. Played singnificantly in the Common Wealth Game held in Bermingham and awared with Silver Medal.**
- **Students received various awards like Chief Minister Award, Shahid Pankaj Vikram Award, Tenzing Norgay National Award and Gundadhur Award.**
- **Department of computer science established a computer lab in national school and donated five computers. Our faculties conduct classes two days in a week and give basic computer knowledge to the students from class 6 to 12.**
- **Research centre in Political Science is our one of the strength. It has three research guide under which till date 75 scholars had awarded Ph.D. Degree.**
- **University offers M.Lib. programme only in two colleges out of which RCS College is one.**
- **Yoga faculty Pankaj Yadavhas achieved WORLDWIDE BOOK OF RECORDS in Sirsasana.**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Organize National Seminar, Conference and Workshop.**
- **Encourage research activities of fuculty members and students.**
- **Extend support to the principal in infrastructre development.**
- **Preperation of SSR for Cycle-II**